

**Minutes of a Meeting of the Executive  
held at Surrey Heath House on 6  
September 2016**

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+ Cllr Moira Gibson (Chairman)

+ Cllr Richard Brooks	+ Cllr Craig Fennell
+ Cllr Mrs Vivienne Chapman	+ Cllr Josephine Hawkins
- Cllr Colin Dougan	+ Cllr Charlotte Morley

+ Present

- Apologies for absence presented

In Attendance: Cllr David Mansfield and Cllr Chris Pitt

**27/E Minutes**

The minutes of the meeting held on 2 August 2016 were confirmed and signed by the Chairman.

**28/E Community Fund Grants**

The Executive considered a report detailing grant applications to the Community Fund Grants Scheme from organisations within the Borough and recommendations on what could be an appropriate award in respect of each application.

Applications had been received from the following organisations:

- (i) All Saints Church, Lightwater - The grant application was for £24,690 towards a project to improve the kitchen and toilet areas, costing £74,071. It was proposed that a grant be made in the sum of £15,000, but that this should be subject to matched funding being provided respectively by Surrey County Council and the applicants;
- (ii) Camberley Cricket Club – The Club had applied for a grant of £12,750 against an overall project cost of £25,550 to supply and fit a replacement disabled lift. It was considered that the Club had sufficient reserves to meet a greater element of the costs involved and it was recommended that a grant be made in the sum of £5,000.
- (iii) Windlesham Bowls Club – The grant application was for £25,000 against an overall cost of £61,903, to extend the club house facilities by 4 metres. Members noted that applications had also been made to other granting bodies and it was recommended that a grant of £5,000 be made, subject to the applicants being able to raise the remaining funds required to complete the project.
- (iv) Deepcut Village Centre – The Deepcut Village Association had submitted a grant application for £20,000 to part pay the conversion of the changing rooms and shower facilities into a small hall at a cost of £110,880.

The Executive was reminded that the Council currently held S106 Planning monies collected for the Alma Dettingen development and noted that legal advice had indicated that the project met the criteria for use of this funding. Members agreed that, whilst they were supportive of the project, any decision of awarding a grant should be deferred until after the consideration of allocation of S106 funding later in the year.

**RESOLVED that**

- (i) the following grants be awarded from the Community Fund Grant Scheme:**
  - a. £15,000 be awarded to All Saints Church Hall to replace the kitchen and toilet facilities, subject to the match funding by Surrey County Council and the applicant under the Surrey Community Buildings Grant Scheme;**
  - b. £5,000 be awarded to Camberley Cricket Club to supply and fit a replacement disabled lift within the clubhouse;**
  - c. £5,000 be awarded to Windlesham Bowls Club to extend the club house facilities by 4 metres; and**
- (ii) the decision on the application from Deepcut Village Association for £20,000 towards the conversion of the existing changing rooms and showers into a small hall be deferred until after the consideration of the expenditure of S106 monies by the Executive.**

**29/E Council Finances as at 30 June 2016**

The Executive received a report on the position of the Council's finances as at 30 June 2016, representing the first quarter of 2016/17.

Members were advised that, at the end of the first quarter, expenditure on wages was under budget but was underachieving against the vacancy margin, which was being monitored.

It was reported that £264,000 had been spent on capital projects that quarter, with notable spending of £162,000 on disabled facilities grants, £34,000 on computer software and £50,000 on property development. All expenditure was within budget.

Members noted that, due to low interest rates, it continued to be difficult to increase returns on the Council's treasury investments. The Council was, however, on track to achieve its budgeted investment income for the year.

Sundry debts at 30 June 2016 amounted to £664,000, which compared with £622,000 for the same period the previous year. However, £224,000 of these debts related to community alarms and parking season tickets, which were

invoiced at the start of the year and consequently appeared as debts but were paid by instalments throughout the year. The balance of Housing Benefit Debts was £636,000 at 30 June 2016.

**RESOLVED to note the Revenue, Treasury and Capital Position as at 30th June 2016.**

**30/E Annual Report on the Treasury Management Service and Actual Prudential Indicators for 2015/16**

The Executive received a report which provided a summary of the Council's treasury management performance in 2015/16 and demonstrated compliance with the 2015/16 Prudential Indicators.

It was reported that the Council's Treasury Advisors, Arlingclose, had recommended that the Council make a change to its Treasury Strategy to enable it to place more of its funds with a single fund manager. It was recommended to increase the limit of £3m per manager in "any group of pooled funds under the same manager" to £5m; this would enable the Council to take advantage of funds which performed well.

**RESOLVED to note the report on Treasury Management including compliance with the 2015/16 Prudential Indicators**

**RECOMMENDED that**

- (a) compliance with the Prudential Indicators for 2015/16 be noted; and**
- (b) the Investment Limits for "Any Group of Pooled Funds under the same Management" in the 2016/17 Treasury Strategy be changed from £3m to £5m.**

**31/E Business Rates Reform - Fair Funding Review**

The Executive considered a draft response to the Government's consultation on Fair Funding review in respect of Business Rates.

**RESOLVED to**

- (i) endorse the draft consultation response, as attached at Annex A to the agenda report; and**
- (ii) delegate authority to the Portfolio Holder for Finance the completion and submission of the final response to the Government.**

**32/E Self-Sufficient Local Government: 100% Business Rates Retention**

The Executive considered a draft response to the Government's consultation on 100% Business Rates Retention.

Members noted the proposed response and agreed that the response to Question 18 should be strengthened.

**RESOLVED to**

- (i) endorse the draft consultation response as attached at Annex A to the agenda report; and**
- (ii) delegate authority to the Portfolio Holder for Finance for the completion and submission of the final response to the Government.**

Chairman